



Durham Community Partnership Project

Building our community, one step at a time

The Durham Community Partnership Project has been established to bring together various Durham Region non-profit organizations to work as a team to create fundraising opportunities. Our mandate is to create a venue for smaller non-profit organizations to work together for the benefit of all.

Today, many large non-profit organizations are able to obtain sponsorships and draw public attention because of their size and reach. However, it is becoming more and more difficult for smaller, community non-profit organizations to raise funds and awareness. By collaborating, each Partner organization will have the ability to pool resources such as funding, volunteers, marketing, expenses, etc., while still being able to raise funds for their individual organization.

Our Second Annual Durham Community Partnership Project event will be held on Saturday, May 20, 2017, 10am - 3pm at Heydenshore Pavilion, 589 Water Street, Whitby . This will include a 5km Run, Walk & Roll along our beautiful Whitby shoreline, followed by a fun family- oriented event (including a BBQ, live band, children's activities, silent auction, vendors and more). A number of local charities will work together to provide a one-of-a-kind event while raising funds and awareness for all.

We invite you to participate in this Event and have attached the Vendor Application for your consideration, and look forward to working with you.

For further information please contact us at durhamcommunitypartnership@gmail.com

Sincerely,

Durham Community Partnership Project
dcpp.ca



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Annual Run, Walk & Roll

Commercial Vendor Registration Agreement

Whitby Heydenshore, Saturday May 20, 10 am- 3 pm & Sunday May 21, 9 am-5:00 pm

VENDOR INFORMATION		
Contact Name:		
Business Name:		
Address:		
City:	Province:	Postal Code:
Phone:	Cell Phone:	Fax Number:
Email:		
Website:		
Type of Products:		

SPACE & PAYMENT
Vendor space: 10' x 10'. Total cost is \$100,00 (cheques payable to: DURHAM COMMUNITY PARTNERSHIP PROJECT). Vendors may purchase more than one space if a larger space is required. Please bring tables, chairs, canopy/umbrella, as required for your space. All equipment must fit within your assigned space. Vendor space is confirmed once a completed and signed application form, along with payment, are received. There is limited space available and space will be reserved on a first come, first-served basis. To reserve your space, please return this completed and signed application form with payment ASAP to Durham Community Partnership Project, c/o 1970 Concession Road 9, Blackstock, ON L0B 1B0

RULES & REGULATIONS	
1	Vendor space will not be held or guaranteed until a completed and signed form with payment are received. The Event Coordinator will confirm.
2	Set-up: May 20th 8:30 am - 10:00 am. Vendors must reserve their set-up time with the Event Coordinator.
3	Tear-down: May 20th & May 21st 3:00pm - 4:00 pm.
4	Official public event times on May 20th are 10:00 am - 3:00 pm, ribbon cutting and Run, Walk & Roll 11:00 am sharp.
5	Vendors must check-in with the Event Coordinator upon arrival
6	No portion of your vendor display may be removed before the closing of the event.
7	The Vendors will hold Durham Community Partnership Project (DCCP) or any of their assignees or volunteers, harmless for any damage, expense or liability arising from any injury or damage to any person, including the general public, the Vendor, its agents or employees or to the property of the Vendor or others occurring either in the space occupied by the Vendor or elsewhere arising out of its occupancy
8	The Vendor may not display material, nor conduct themselves or operate their vendor display in an objectionable manner or where they may cause inconvenience to another vendor or the public. DCCP reserves the right to be the sole judge of any objectionable activity and to remove, or request discontinued use of anything contravening these regulations.
9	DCCP will not be liable for damages or loss of business caused directly or indirectly by acts of nature or other disturbances such as rain, wind, fire, storm, etc.
10	Dogs must be leashed or confined at all times. Owners are solely responsible for cleaning up after their dogs.
11	You may optionally participate during the WIN Marathon on May 21st anytime between 7:30 am - 1:00 pm, in an ad hoc fashion
12	Cancellation: a full refund will be made prior to May 1, 2017. No refund will be available after that date.
13	DCCP reserves the right to postpone or cancel the event at its discretion and will refund all payments received from Vendors.
14	This registration form serves as both your application form and contract. Please keep a copy for your records.

This signed application for vendor space constitutes a binding agreement between the above mentioned parties. We, the Vendor, agrees to all rules and regulations stated above. Management reserves the right to decline any application for space.

We hereby apply for Vendor space. If accepted, I/we hereby agree to abide by the event rules and regulations as stated above:

NUMBER OF 10' x 10' SPACE(S):	AMOUNT ENCLOSED: \$
NAME (PRINT):	SIGNATURE:
DATED THIS	DAY OF
, 2016	

OFFICIAL USE ONLY:		
DATE RECEIVED:	AMOUNT RECEIVED: \$	CONFIRMATION EMAIL SENT:
ADDITIONAL INFORMATION: durhamcommunitypartnership@gmail.com		

